

Action verbs to showcase accomplishments:

| | | |
|--------------|--------------|--------------|
| Achieved | Enacted | Sparked |
| Amplified | Endeavored | Spearheaded |
| Attained | Established | Steered |
| Capitalized | Exceeded | Stimulated |
| Chaired | Founded | Streamlined |
| Consolidated | Pioneered | Strengthened |
| Deciphered | Outperformed | Supervised |
| Decreased | Overhauled | Surpassed |
| Discerned | Sharpened | |
| Drove | Shattered | |

Action verbs to explain responsibilities:

| | | |
|--------------|-------------|-------------|
| Accelerated | Developed | Increased |
| Accomplished | Executed | Initiated |
| Analyzed | Expanded | Implemented |
| Assembled | Facilitated | Instituted |
| Built | Finalized | Operated |
| Charted | Forged | Organized |
| Created | Guided | Produced |
| Constructed | Handled | Reached |
| Coordinated | Headed | Simplified |
| Delivered | Improved | Volunteered |

Action verbs to express communication skills:

| | | |
|--------------|------------|-----------|
| Briefed | Convinced | Presented |
| Campaigned | Documented | Promoted |
| Collaborated | Enlivened | Spoke |
| Composed | Instructed | Trained |
| Conveyed | Performed | |

Action verbs for creative experience:

| | | |
|----------------|-------------|--------------|
| Authored | Drafted | Published |
| Brainstormed | Edited | Redesigned |
| Communicated | Illustrated | Researched |
| Conceptualized | Imagined | Strategized |
| Curated | Influenced | Storyboarded |
| Customized | Inspired | Translated |
| Derived | Intensified | Transformed |
| Designed | Modeled | Visualized |
| Diagramed | Proofread | Wrote |

Action verbs for sales experience:

| | | |
|-----------|------------|----------|
| Acquired | Earned | Outpaced |
| Boosted | Gained | Won |
| Captured | Generated | Yielded |
| Conserved | Maximized | |
| Converted | Negotiated | |

Action verbs for leadership and management:

| | | |
|----------------|--------------|--------------|
| Advised | Formalized | Reconciled |
| Aligned | Formed | Reduced |
| Arranged | Fostered | Refocused |
| Augmented | Furthered | Renovated |
| Centralized | Hired | Reorganized |
| Championed | Identified | Replaced |
| Cultivated | Implemented | Resolved |
| Differentiated | Integrated | Restructured |
| Directed | Leveraged | Revitalized |
| Empowered | Mentored | Shaped |
| Enabled | Merged | Supervised |
| Endorsed | Motivated | Sustained |
| Enforced | Orchestrated | Trained |
| Ensured | Optimized | |
| Forecasted | Predicted | |

Action verbs for experience with finance:

| | | |
|------------|--------------|------------|
| Audited | Evaluated | Maintained |
| Calculated | Dispensed | Minimized |
| Classified | Halted | Recognized |
| Collected | Investigated | Secured |
| Equalized | Lowered | |

Action verbs for technical experience:

| | | |
|-------------|------------|--------------|
| Advanced | Engineered | Programmed |
| Architected | Enhanced | Remodeled |
| Automated | Expedited | Rewrote |
| Coded | Formulated | Refined |
| Deployed | Installed | Tested |
| Detected | Launched | Troubleshoot |
| Devised | Modified | Updated |
| Diagnosed | Networked | Upgraded |
| Discovered | Planned | |