

## Functional Resumé

Recent immigrant  
Limited skills and Canadian experience

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### Employment Goal

Obtain employment with a restaurant as a kitchen aide assisting with food preparation and cleanup. Availability is full time, including weekdays, evenings, weekends, and holidays.

### Qualifications

- Completed the two-day Food Safety Alberta Certification course
- 10 years of experience working in a kitchen

### Kitchen Skills

- Follow kitchen safety procedures
- Wash dishes, cutlery, pots, and pans
- Clean and chop vegetables and fruit
- Prepare and measure ingredients
- Lift 15 kg; stretch and bend to clean kitchen equipment
- Shelve and store food and kitchen equipment
- Remove garbage properly

### Personal Characteristics

- Friendly and outgoing. Love meeting new people, and look forward to working as part of a team.
- Reliable and organized. Mother of two young children; keep household orderly and on schedule.
- Proactive and motivated. Enjoy keeping busy and finding ways to be useful, such as helping neighbours with chores or babysitting.